

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday
5th March 2024 at 7.00 pm.

The Chair welcomed all present to the March meeting of the Parish Council.

Present: Cllr Clarke (Chair), Cllr Burnett (Vice Chair), Cllr Edmunds, Cllr Kelsey, Cllr Harwood, Cllr Hawkins, Cllr J Griffin, Cllr James.

In Attendance: Clerk Lynn Clarke, Senior Administrator Tracey Hutton, Cornwall Cllr Dick Cole (CC Cole) and 2 members of the public.

313/23 Apologies.

Cllr A Griffin, apologies accepted. All present in favour.

314/23 To consider the Co-option of a new member onto the Council.

It was proposed and seconded to co-opt Roy Mackenzie onto the Council. All present in favour. Mr Mackenzie signed the Declaration of Acceptance of Office. Cllr Clarke welcomed Cllr Mackenzie onto the Council and he was invited to join the table.

315/23 Declarations of Interest.

Cllr Edmunds declared an interest in an application within Item 26 on the agenda and was advised to leave the room.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk and the Chair before continuing.

316/23 Public Participation (to include Cornwall Councillors Report).

a) Public Participation:

The member of the public present put forward concerns regarding:

- Parking issues in Trelavour square and residents not being able to access their properties.
- Parking on Fore Street, causing concerns for elderly residents to safely walk along this stretch of road.
- A post that was blocking vehicular access to School Lane. which has not been replaced since being knocked down.
- Flooding from a drain within School Lane and flooding along a footpath in Dunstan Close.

The Clerk advised that quotes are being obtained for patching works in Trelavour Square prior to lines being re-instated and this should be on the agenda for discussion next month. Cllr Clarke informed that whilst the parking on Fore Street was not appropriate, this has been reported on several occasions to Cornwall Council and we have been informed that the vehicles are not parked illegally.

The lack of pavement in the Fore Street area where the road is narrows was discussed. Cllr Cole will discuss the matter with Cormac to see if there are possible solutions.

The Clerk informed that the post has been reported to Cornwall Council and the office will investigate further.

The resident was also advised that the blocked drain had been reported to Cornwall Council. The other lane within Dunstan Close will be reported in due course.

The member of public enquired about plans for the land at Dunstan Close due to concerns with residents fly tipping garden waste in the area.

A brief update was given explaining that until ownership had been finalised the Council could take no action to clear the area.

b) Cornwall Cllr: (CC Cole)

CC Cole's report was circulated prior to the meeting a copy of this can be found [here](#).

CC Cole informed of an enquiry received regarding the possibility of installing signage to show the boundaries of Ennicaven and Gothers, Parish Gateway signage was discussed briefly and it was agreed to place this on the agenda for the next meeting.

CC Cole went on to provide an update regarding a recent meeting about the allocation of housing through the Home Choice Scheme following the recent review. Cllr Clarke thanked CC Cole for his all his work on this matter.

317/23 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the [6th February 2024](#).

Resolved - To adopt the minutes as presented. All present in favour.

318/23 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.

[Consolidated Committee Meeting](#) – Third Quarter Figures approved, Grass cutting agreement with Cornwall Council approved, Feedback on the 20's plenty Stakeholders Meeting provided, Second part of budget payment to the Playing Field Trust approved. Planning application updates noted, Application PA23/10200 agreement to support.

[Playing Field Trust Meeting](#) – Update provided on the access to the lower entrance, Wildlife Camera Policy approved, agreement to send a solicitor's letter for encroachment by homeowner, cost of ROSPA inspection approved, approval of the inspector being accompanied, 3rd quarter figures approved, payment to the Parish Council for running costs approved.

[Education Bursary Meeting](#) – Balance of the bank accounts is currently £81959.88, 10 applications received, 1 application deferred, 1 application agreed in principle confirmation to of approval to be given via email and 8 applications approved, potential spend form the meeting of £3268.86.

It was **Resolved** to accept the recommendations. All present in favour.

319/23 Matters Arising – Information only.

None all items completed or on the agenda for further discussion.

320/23 To agree the delegated decisions made in the past month.

None.

321/23 Clerks Report:

[Clerks Report](#) – Noted.

322/23 To discuss developments on the 2024 Christmas Tree project and to agree the process for the project moving forwards.

Cllr A Griffin attended via teams to give a verbal update on the project, informing about costings for lights and the involvement of other community organisations in the tree “switch on” event. Cllr A Griffin will investigate the options for the provision of the tree and will provide a written report on ideas for the project which will be circulated to all Cllrs.

323/23 To discuss the provision of a village hall.

This was discussed at length and it was noted that various venues already exist within the Parish. A vote was held to decide if further investigation on this subject should be undertaken. It was Resolved 8 votes to 1 not to proceed.

324/23 To discuss the Parish Council entering the 2024 Carnival.

This was discussed at length, due to most Cllrs having other commitments on the day it was **Agreed** not to participate in the parade. It was noted that other events are being held through the week and one of these may be more convenient for members to enter.

325/23 To consider the provision of dog fouling bag dispensers for the village.

A short report with items for consideration was circulated prior to the meeting.

The suggestions were discussed, and it was **Resolved**.

- To trial the provision of dispensers.
- To ask the school to make the dispensers and posters for the project.
- To allow an initial budget of £15 to purchase the bags.
- To advertise for homeowners to erect dispenser on their walls or gates.
- To place some in the Cemetery Trelavour Prazey and the Playing Field.

All present in favour.

326/23 To consider floral enhancements for the village.

It was **agreed** to investigate costs for entrance sign planters and ongoing maintenance. This item will be discussed in further in conjunction with the proposed gateway signage at the next meeting. All present in favour.

327/23 To consider the purchase and placement of a picnic bench at Trelavour Prazey.

It was **Resolved** not to install a new picnic bench in this location. 8 – 1 in favour.

328/23 To approve the transfer to a mixed payment Plan for the Education Grant Current Account.

The Clerk informed that Barclays bank have advised this account would be more suitable based on the transactions over the past year. Cllr Burnett explained banks charge differing rates for the types of transactions having a mixed plan incorporates both cheque and online transactions. It was **Resolved** to approve the change to a mixed payment plan. All present in favour.

329/23 To consider putting an expression of interest for an electric charging point to Cornwall Council.

This was discussed at length, and it was **Resolved** to put in an expression of interest for the Wellington Road Car Park. All present in favour.

330/23 To agree the location of the third grit bin.

A report regarding this was circulated to Cllrs prior to the meeting a copy can be [found here](#). It was **agreed** to request permission from Cornwall Council to place the bin within Grose Meadows. All present in favour.

331/23 To approve the cost of training for Cllrs and staff.

It was **Resolved** to approve the cost of £90+ VAT for training. All present in favour.

332/23 Update on the Emergency Plan

The working party are meeting on the 7th March to discuss the Emergency Plan.

333/23 Update on the Neighbourhood Plan.

Meeting arranged for Wednesday 20th March, all Cllrs invited.

334/23 Reports from Outside Bodies

Cllr A Griffin attended an Arundel Trust Meeting.

Cllr Clarke, Cllr Kelsey, Cllr James & Cllr J Griffin attended the China Clay Area & Luxylyan Community Area Partnership Meeting. A copy the report can be [found here](#).

335/23 Consultations/Surveys received up to the time of meeting.

- a) General Consultations
None.
- b) Planning Applications received up to the time of the meeting.
None

336/23 Highways and Footpaths Matters

- a) Footpaths.

Blocked drain school lane - Reported to Cornwall Council

Overhanging trees Dunstan Close Lane – Reported to Cornwall Council

- b) Highways.

Potholes along Carne Hill leading to Domellick Hill - Reported to Cornwall Council.

Issue of Cats Eyes missing from Domellick Hill – Reported to Cornwall Council.

Road Closed Sign left in hedge Treviscoe Slip Road – Reported to Cornwall Council.

30 Speed Limit sign on Hendra Rd by Penwyn Garage has turned 30 mph not showing – Reported to Cornwall Council.

Mud on the road at Hendra Prazey – Reported to Cornwall Council.

Blocked Drain outside 33 Roabrtes Rd -Reported to Cornwall Council.

Loose Kerb outside the doctors surgery – Reported to Cornwall Council

30 MPH signs on Domellick Hill/Carne Hill unreadable – Again reported to Cornwall Council.

Bushes obstructing vision at top of Hendra Road on the crossroads – Reported to Cornwall Council.

Cllr Harwood notified that the signage informing of the low bridge at Hendra Prazey needs vegetation cutting back. Cllr Harwood went on to inform that there is no signage informing of the low bridge for traffic coming through the village towards Hendra Road.

Cllr Harwood raised concerns that there is no signage warning vehicles to slow down on Hendra

Corner or advising that the road narrows.

Cllr Harwood advised that the Hendra Prazey Road is being blocked by lorries delivering to the site. This was discussed and Cllr Harwood was advised to call the contractor as early warning signage is in place to inform of the site.

Cllr Edmunds left the room.

337/23 Grant Requests

The clerk informed that an application from the Youth Club has been received but it is presently incomplete. Deferred until the next meeting.

The Nursery have applied for a grant of £500 towards Sensory Equipment, but the office was awaiting confirmation that the Parish Council can fund the Academy. It was **Resolved** to agree the application in principle and confirm via email, once further information has been obtained. All present in favour.

Cllr Edmunds was invited to re-join the meeting.

338/23 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

The Police & Crime Commissioner's weekly column x 2 – Noted.

February update from Steve Double MP - Noted.

Town & Parish Council newsletter - Noted.

Mid Cornwall Climate and Eco Hub Newsletter - Noted.

Invitation to attend a stakeholder meeting with Great Western Railway - Noted.

CERC Forum Minutes - Noted.

Invitation to attend Cormac Spring Workshops – 3 places booked.

China Clay and Luxuylan CAP Meeting agenda circulated - Noted.

Invitation to join Cornwall Councils Planning Partnership – Agreed to register both Office staff to attend.

339/23 Financial

a) To approve this month's payment to creditors and income as tabled.

It was **Resolved** –To accept the payment schedule. All present in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Sage	UK-04286973	£ 15.60	Payroll software
DD	EDF Energy	T87521180028	£ 23.74	Public Toilets electric.
DD	Suez	33228286	£ 93.32	Waste Collection
DD	Barclays Bank	15/1/24 TO 12/2/24	£ 8.50	Bank Charges
DD	Giff Gaff	1708043415608	£ 10.00	Mobile phone
DD	Nest Pension		£ 84.65	Pension Contributions
DD	Coast to Coast Communications	26481	£ 8.90	Office phones

CARD	Screwfix	A15741406483	£	66.96	Workwear
CARD	SSP Direct	W73929	£	28.62	panel key
CARD	Amazon	175583891-2024-1361	£	11.98	2 x Tarpaulins
BACS	Grahams Garden Machinery	106793	£	122.80	Strimmer service
BACS	Grahams Garden Machinery	106792	£	129.80	Strimmer service
BACS	Cornwall Supplies Company	812	£	27.02	Toilet Rolls
BACS	Microsoft	E0300QX1YV	£	-	Software license
BACS	Glasdon UK Ltd	S1880617	£	19.03	Litter bin key
BACS	Kernow Training	6966	£	310.00	Training
BACS	Central Cleaning	2343	£	377.00	Toilet Cleaning
BACS	HMRC		£	1,152.69	Tax & NI
BACS	Staff costs		£	4,567.21	Staff Costs
BACS	Piran Tech	51452	£	12.55	Computer back up
BACS	Duchy Cemetery's Ltd	3205	£	90.00	Grave digging
BACS	SLCC	ORD509521-1		225.36	Reference books
BACS	Banner Stationers	240587377		26.06	Black bags
BACS	Wisdom Signs	8904		30.00	Cemetery signs
	Total		£	7,441.79	

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	15/1/24 - 12/2/24	£ 8.50	Bank Charges
	Total		£ 8.50	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank	15/1/24 - 12/2/24	8.50	Bank Charges
BACS	ClayTAWC	2554	£ 15.00	Room hire.
	Total		23.50	

Grand total for February 7,473.79

b) To approve the [bank balances as of 31st January 2024.](#)

It was **Resolved** to approve the bank balances as presented. All present in favour.

340/23 Items for the next agenda

Items included within the minutes.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

341/23 Confidential items –
None

Meeting closed 9.00 pm.

Signed: